



Application/Permit # \_\_\_\_\_ - \_\_\_\_\_

## Application for Residential Zoning Permit

85 Commerce Street, Lockbourne, Ohio 43137 • Phone: (614) 491-3161 • Fax: (614) 491-8070  
www.lockbourneohio.us

**ALL FEES ARE NON-REFUNDABLE • Please type or print all information**

ADDRESS OF SITE \_\_\_\_\_

PROPERTY OWNER OF RECORD \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

DESCRIBE EXISTING USE OF BUILDING PROPERTY \_\_\_\_\_

PROPOSED WORK (USE OF PROPERTY) \_\_\_\_\_

New Construction \_\_\_\_\_ Remodeling \_\_\_\_\_ Porch or Deck \_\_\_\_\_ Accessory Building \_\_\_\_\_ Other \_\_\_\_\_

*The undersigned applies for a zoning permit for the above use, said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and attachments are true and correct.*

SIGNATURE \_\_\_\_\_

### OFFICE USE ONLY

Date received \_\_\_\_\_

Fee paid \_\_\_\_\_ Method of payment \_\_\_\_\_

Date of action on application \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

If application denied, reason for denial \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

This permit shall be void if work is not started within one (1) year or completed within two and one half (2 ½) years  
**Please make checks payable to the Village of Lockbourne**



## General Standards for Residential Zoning

85 Commerce Street, Lockbourne, Ohio 43137 • Phone: (614) 491-3161 • Fax: (614) 491-8070  
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Jane McJunkin, Village Administrator

### This list is intended to provide information regarding zoning requirements for residential lot layout

- No more than 50% of the lot may be covered by buildings / structures
- Minimum lot width: 50 ft
- Minimum side yard: 5 ft
- Minimum front yard set-back: 25 ft
- Minimum back yard set-back: 5 ft
- Parking spaces shall not be located in required (minimum) side yard
- Accessory structures: No more than one accessory structure in addition to a garage. Can not exceed the height of the dwelling unit on subject property or 200 square feet
- Floodplain standards apply to lots located within the 100-year floodplain
  - Lowest floor elevation must be 1.5 ft above base flood elevation (including crawl spaces and/or basements)
  - All pedestrian access must be at or above base flood elevations
  - Base flood elevations must be show at front, rear and side of the property
  - For lots that were previously in the floodplain but were removed by a LOMR, compliance with FEMA Technical Bulletin 10-01 must be demonstrated

### The following information must be shown on the (zoning clearance) site plan sheet

- |   |  |
|---|--|
| <input type="checkbox"/> Site plan – drawn to scale | <input type="checkbox"/> Square footage breakdown for each use     |
| <input type="checkbox"/> Footprint of property      | <input type="checkbox"/> Height of building(s) and/or structure(s) |

***The applicant is required, in addition to the information requested on this form, to submit plans, in triplicate, and drawn to scale showing the actual dimensions and shape of the lot, and the location and dimensions of the proposed buildings or alterations.***

### Process for Residential Zoning Permit

1. Obtain permit application
2. Complete all phases of application (must be submitted within 48 hours of Planning Commission Meeting)
3. Present to Planning Commission Meeting (1<sup>st</sup> Thursday of month @ 6:30 pm at Lockbourne Municipal Building, 85 Commerce Street, Lockbourne)
4. If approved, obtain building permit from Franklin County Building Department (150 South Front Street, FSL Suite 10, Columbus, Ohio 43215-6314, Tel: 614-525-3095 Fax: 614-525-7155 www.FranklinCountyOhio.gov)

**PLEASE NOTE: Incomplete information will result in the rejection of this application**

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