



Application/Permit # \_\_\_\_\_ - \_\_\_\_\_

## Application for Residential Fence Permit

85 Commerce Street, Lockbourne, Ohio 43137 • Phone: (614) 491-3161 • Fax: (614) 491-8070  
www.lockbourneohio.us

**ALL FEES ARE NON-REFUNDABLE • Please type or print all information**

ADDRESS OF SITE \_\_\_\_\_

PROPERTY OWNER OF RECORD \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

LOCATION OF FENCE ON PROPERTY (check all that apply)

Side Yard \_\_\_\_\_ Back Yard \_\_\_\_\_ **NO FENCES ARE PERMITTED IN FRONT YARD**

TYPE OF FENCE \_\_\_\_\_

HEIGHT OF FENCE \_\_\_\_\_

*I certify that all information and attachments are true and correct.*

SIGNATURE \_\_\_\_\_

**OFFICE USE ONLY**

Date received \_\_\_\_\_

Fee paid \_\_\_\_\_ Method of payment \_\_\_\_\_

Date of action on application \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

If application denied, reason for denial \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

**PLEASE NOTE: Incomplete information will result in the rejection of this application  
Please make checks payable to the Village of Lockbourne**



## General Standards for Residential Fence Permit

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Jane McJunkin, Village Administrator

***The applicant is required, in addition to the information requested on this form, to submit plans, in duplicate, and drawn to scale showing the actual dimensions and shape of the lot, and the location and dimensions of the proposed fence.***

### General Standards for Residential Fences unless Otherwise Specified

- A. Type of fences permitted
  - 1. Masonry Walls
  - 2. Ornamental Iron - at least eighty (80) percent open
  - 3. Woven Wire - at least eighty (80) percent open and Chain Link
  - 4. Wood or other materials - at least fifty (50) percent open
  - 5. Solid Fences (wood or other materials) – less than fifty (50) percent open
  - 6. Hedges
  - 7. Barbed Wire or Sharp Pointed Fence
- B. Location of fences
  - 1. Fences are not permitted in the front yard and must be placed in side yard or rear yard. The only type of fencing permitted in the front yard is decorative fencing not exceeding three (3) feet in height. An example of this would be a short length of white picket fencing incorporated into a landscape treatment along a walkway to a porch.
  - 2. Fences must be set back.
  - 3. All fences and walls must present the finished non-structural face outward.
- C. Height of fences
  - 1. Classes 1, 2, 3, 4, 5, 6 fences and/or walls may be erected up to a maximum height of 72 inches (6 feet).
- D. Condition of fences
  - 1. All fences shall be maintained in good condition, be structurally sound and attractively finished at all times. Any ground between the fence and property line shall be well maintained.

### The following information must be shown on the fence site plan sheet

- ☐ Footprint of property
- ☐ Height of fence
- ☐ Square footage breakdown of fence

### Process for Residential Fence Permit

- 1. Obtain permit application and pay fee
- 2. Present to Village Administrator for approval or denial, unless Village Administrator requests Planning Commission review of application
- 3. If Planning Commission review, must be submitted within 48 hours of Planning Commission Meeting
- 4. Planning Commission Meeting (1<sup>st</sup> Thursday of month @ 6:30 pm at Lockbourne Municipal Building, 85 Commerce Street, Lockbourne)

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