**VILLAGE OF LOCKBOURNE COUNCIL MEETING MINUTES**

August 10th, 2020

**1) CALL TO ORDER**

Mayor Christie Ward called to order the Regular Council Meeting, of August 10th, 2020 at 7:00 p.m. at the Lockbourne Village Hall, 85 Commerce Street, Lockbourne, Ohio. Attending were Parks Maintenance Jeff Ricker, Village Administrator Elizabeth Jane McJunkin, Fiscal Officer Wendy Hastings, Deputy Administrator Rachel Ricker, and guest Deputy Chuck Hamilton.

**2) PLEDGE OF ALLEGIANCE**

Mayor Ward led the assemblage in the Pledge of Allegiance.

**3) ROLL CALL**

Bobbi Crouse P (Left early)

Tony Grandstaff P

Susan Grandstaff P

Tammy Langley P

Mary Petty P

James Tiller P

**4) APPROVE AMENDED AGENDA** – **REVIEW & APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING OF JULY 13, 2020, ESTIMATED ANNUAL 2021 TAX BUDGET MEETING AND REGULAR COUNCIL MEETING OF JULY 27, 2020**

Council Member S. Grandstaff made a motion to amend the agenda, seconded by Council Member Crouse, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

Council Member S. Grandstaff made a motion to approve the minutes as read, seconded by Council Member Petty, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**6) PRESENTATIONS/SPECIAL GUESTS**

**a. Franklin County Sheriff Report**

Deputy Hamilton informed Council that one vehicle was moved off the street that had been tagged. Deputy Administrator Ricker gave Deputy Hamilton a list of cars that are inoperable/unlicensed in the right-of-way. Council and staff shared other concerns with Deputy Hamilton including a car hit by a BB gun, an orange vehicle that speeds through town, and U-turns.

**b. Hamilton Twp. Fire Department Report**

None, as the Fire Department was not present.

**7) NEW BUSINESS**

**a. ADMINISTRATIVE**

**i. Tree City**

Deputy Administrator Ricker explained the criteria to become a Tree City, USA Community.

Mayor Ward shared that the sidewalks will be done at the new Veteran’s Park by a local company for free. They will complete it in between jobs by the end of September.

**ii. 55 Commerce Street Survey**

Mayor Ward reminded Council that the successful bidders requested a survey be completed on 55 Commerce. Staff has learned a vacated alley goes through the property. The survey will cost $2,000 and could take up to six weeks. A discussion took place on paying for the survey.

Council Member T. Grandstaff made a motion to pay for the survey, seconded by Council Member Langley, Roll Call was conducted, and Council voted with two yes votes and four no votes, with Council Members Langley and S. Grandstaff voting yes, motion failed. Council will wait for the successful bidders to come with a counteroffer.

**iii. Purchase of 89 Landis**

Mayor Ward informed Council that the property owner is interested in selling the property for $90,000. Mayor Ward suggested that the Village get a loan and purchase the property. The offices could be moved there, the bathroom in the building could be used for events. It has a garage, so the Village could sell the property at the former Veterans Park in the future. The current municipal building could be leased. It would save money in building a fence between the two properties. The loan would be around $400 per month.

Council would want a full inspection of the property before it committed to this purchase.

Council had approved it would pay trash for the end of this year. The Village pays over $18,000 each year for trash services. Most municipalities put this charge on the water and sewer bill and do it monthly instead of quarterly.

The Village will need to let the residents know as soon as possible with social media outreach and campaign these changes.

Water and sewer fees will be going down soon, so even with the addition, residents will see a decrease in their bills.

Parks Maintenance Ricker suggested we buy an elevator in the second floor at 206 Vause street instead of that property. Mayor Ward concluded the conversation.

**b. VILLAGE REPORTS**

**i. MAYOR’S REPORT**

(See Mayor’s Report)

**ii. ADMINISTRATOR’S REPORT**

(See Administrator’s Report)

**iii. FISCAL OFFICER’S REPORT**

Fiscal Officer Hastings informed Council that those members who are paid per meeting per OPERs rules cannot put retirement into OPERs. This will be a large project these Council members will be getting a refund from 2017 – present. A percentage returned will be paid into Social Security.

Fiscal Officer Hastings went through the Fund Status. Mayor Ward asked Fiscal Officer Hastings if there was enough money in the sewer fund to pay it off early. She said she would look into it.

**iv. MAINTENANCE REPORT**

Parks Maintenance Ricker informed Council that he straightened the street signs. He presented two possible UTVs to purchase, that one he has been discussing with the company, and a stronger, more expensive model.

Council Member Langley made a motion to purchase the more expensive model, seconded by Council Member Grandstaff, Roll Call was conducted, and Council voted with 4 yes votes, with a no from Council Member Petty, motion passed.

**v. CODE ENFORCEMENT OFFICER**

Deputy Administrator Ricker went through the impending and current violations.

**c. COMMITTEE REPORTS**

**i. Economic Development Committee**

Council Member S. Grandstaff informed Council that the Committee did not meet.

**ii. Planning Commission**

Council Member Tiller informed Council that the Commission is meeting this week.

**iii. Safety Committee**

Council Member Grandstaff informed Council that the Committee is looking at creating a disaster plan.

**8) PUBLIC COMMENTS**

There were no public comments.

**9) READING OF ORDINANCES & RESOLUTIONS**

**a. First Reading**

i. There were no Ordinances in the first reading.

**b. Second Reading**

i. Ordinance 19-2020 declaring the building at 206 Vause Street to be a non-smoking facility

**c. Third Reading**

i. Ordinance 16-2020 to become a Tree City USA Community

Council Member S. Grandstaff made a motion for passage, seconded by Council Member Langley, Roll Call was conducted, and Council voted with 5 yes votes, motion passed.

**d. Tabled Legislation**

i. Ordinance 11-16 adopting an application to rent the community building at 206 Vause Street

**10) UPCOMING COMMITTEE MEETINGS & EVENTS**

Mayor Ward presented the upcoming meetings and events.

**11) ADJOURNMENT**

Council Member S. Grandstaff, made a motion to adjourn, seconded by Council Member Langley, Roll Call was conducted and Council voted with 6 yes votes, motion was carried.

Adjourned at 8:36 p.m.

All formal actions of the Councilperson of the VILLAGE COUNCIL OF LOCKBOURNE, OH concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

Christie Ward, Mayor

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Rachel Ricker, Deputy Administrator

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