**VILLAGE OF LOCKBOURNE COUNCIL MEETING MINUTES**

January 11, 2020

**1) CALL TO ORDER**

Council Member Susan Grandstaff called to order the Regular Council Meeting, of January 11, 2020 at 7:08 p.m. virtually via Microsoft Teams. Attending were Village Administrator Elizabeth Jane McJunkin, Deputy Administrator Rachel Ricker, Parks Maintenance Jeff Ricker, Franklin County Sheriff Deputy Phillips and Larry Gunsorek.

**2) PLEDGE OF ALLEGIANCE**

Council Member S. Grandstaff led the assemblage in the Pledge of Allegiance.

**3) ROLL CALL**

Bobbi Crouse P

Tony Grandstaff  P

Susan Grandstaff P

Tammy Langley P

Mary Petty P

James Tiller P

**4) APPROVE AGENDA** – **REVIEW & APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING OF DECEMBER 14, 2020 AND WORKING COUNCIL MEETING OF DECEMBER 28, 2020**

Council Member Petty made a motion to approve the minutes following changes that were suggested are made, seconded by Council Member S. Grandstaff, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**5) PRESENTATIONS/SPECIAL GUESTS**

**a. Franklin County Sheriff Report**

Sheriff Deputy Phillips shared with Council that he is the new community relations contact for Lockbourne. He asked if there were any concerns. Council Member Tiller welcomed Deputy Phillips.

**b. Hamilton Twp. Fire Department Report**

None, as the Fire Department was not present.

**6) NEW BUSINESS**

**a. ADMINISTRATIVE**

**i. Election of President Pro Tempore**

Council Member Petty nominated Council Member S. Grandstaff, seconded by Council Member Langley, Roll Call was conducted, and Council voted with 5 yes votes, with Council Member S. Grandstaff recusing, motion was carried.

**ii. Approval of 2021 Village Committees**

Council Member Tiller made a motion to approve the 2021 Village Committees, seconded by Council Member S. Grandstaff Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**iii. Set Annual Calendar**

Council Member S. Grandstaff made a motion to approve the annual calendar, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**iv. 2021 Lockbourne Plan**

Mayor Ward went through the 2021 plan for the Village.

**v. Sale of Village Properties**

There are three properties that are owned by the Village to be put up for sale.

34/36 Commerce – $5,000 bid

19 Commerce – $10,000 bid

55 Commerce – $5,000 bid

Mayor Ward shared that Solicitor Comek is doing research on rezoning 19 Commerce to commercial. Council wants to hear the pros and cons of Solicitor Comek’s research before making a decision.

**b. VILLAGE REPORTS**

**i. MAYOR’S REPORT**

(See Mayor’s Report)

**ii. ADMINISTRATOR’S REPORT**

(See Administrator’s Report)

Administrator McJunkin shared with Council that the furnace went out in the Municipal Building. It was fixed, but there may be a need to get a new furnace. If the furnace is purchased before March, the price would be about $3,000.

**iii. FISCAL OFFICER’S REPORT**

Administrator McJunkin went through the Fund Status.

**iv. MAINTENANCE REPORT**

Parks Maintenance Ricker informed Council that he has been preparing for the Winter Hike.

Mayor Ward asked if the new trees needed to be watered and if PM Ricker received the watering schedule from the tree planting company.

PM Ricker shared that he did, and will follow it, although trees do not need too much water in the winter.

Code Enforcement Officer suggested that Rediscover Lockbourne look into purchasing a large water tank to water the trees.

**v. CODE ENFORCEMENT OFFICER**

(See Code Enforcement Officer’s Report)

**c. COMMITTEE REPORTS**

**i. Economic Development Committee**

Council Member S. Grandstaff informed Council that the Committee did not meet.

**ii. Planning Commission**

Council Member Tiller informed Council that the Commission did meet, and discussed approval of a 6 ft privacy fence at 109 Commerce, the commercial truck in town, and what is considered non-street parking.

**iii. Safety Committee**

Council Member Grandstaff informed Council that the Committee met virtually and they discussed their disaster plan and the possibility of adding a generator to the budget. Council Member Tiller will look into finding a good generator.

**7) PUBLIC COMMENTS**

There were no public comments.

**8) READING OF ORDINANCES & RESOLUTIONS**

**a. First Reading**

i. Resolution 1-2021 to approve the permanent 2021 appropriations

ii. Ordinance 2-2021 to accept the withdrawal of successful bid for 55 Commerce and declare an emergency

Council Member Petty made a motion to waive the 2nd and 3rd readings, seconded by Council Member S. Grandstaff, Roll Call was conducted, and Council voted with 6 yes votes, motion was passed.

Council Member Tiller made a motion to for passage, seconded by Council Member Langley, Roll Call was conducted, and Council voted with 6 yes votes, motion was passed.

iii. Ordinance 3-2021 to authorize the sale of Village-owned properties and to declare an emergency

**b. Second Reading**

a. There was no legislation in the second reading.

 **c. Third Reading**

There was no legislation in the third reading.

**d. Tabled Legislation**

i.  There was no tabled legislation.

**9) OLD BUSINESS**

a. Truck Parking in Village

Council Member Tiller addressed that the Planning Commission would get back to Council sometime in February with their views.

b. Clean Ohio Fund – Round 15

 As mentioned before, the Village has applied for a $120,000 grant to clean up Spring Alley ditch. Administrative Staff presented the application last Wednesday, and the Village is eligible for the grant. The next step is to complete the final application that is due March 26th.

**10) UPCOMING COMMITTEE MEETINGS & EVENTS**

Mayor Ward presented the upcoming meetings and events.

**11) ADJOURNMENT**

Council Member Langley made a motion to adjourn, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried.

Adjourned at 8:02 p.m.

All formal actions of the Councilperson of the VILLAGE COUNCIL OF LOCKBOURNE, OH concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

Christie Ward, Mayor

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Rachel Ricker, Deputy Administrator

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**Action Items:**

Council Member Tiller to research a generator

Solicitor Comek to research pros and cons of rezoning 19 Commerce

CEO Ricker to discuss water tank with Rediscover Lockbourne

Planning Commission to research off-street parking