**VILLAGE OF LOCKBOURNE COUNCIL MEETING MINUTES**

July 13th, 2020

**1) CALL TO ORDER**

Mayor Christie Ward called to order the Regular Council Meeting of July 13th, 2020 at 7:02 p.m. at the Lockbourne Village Hall, 85 Commerce Street, Lockbourne, Ohio. Attending were Parks Maintenance Jeff Ricker, Village Administrator Elizabeth Jane McJunkin, Fiscal Officer Wendy Hastings, Deputy Administrator Rachel Ricker, and guests John McJunkin, Brian Nance and Deputy Chuck Hamilton.

**2) PLEDGE OF ALLEGIANCE**

Mayor Ward led the assemblage in the Pledge of Allegiance.

**3) ROLL CALL**

Bobbi Crouse P

Tony Grandstaff P

Susan Grandstaff P

Tammy Langley P

Mary Petty P

James Tiller P

**4) APPROVE AMENDED AGENDA**

Council Member S. Grandstaff made a motion to amend the agenda, seconded by Council Member Petty, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**5) REVIEW OF MINUTES FROM COUNCIL MEETINGS**

**Regular Council Meeting Minutes June 8th, 2020 and Regular Council Meeting Minutes June 22nd, 2020:**

Council Members Crouse, Langley, T. Grandstaff and Petty read the minutes. Council Member Crouse made a motion to accept the June 8th, 2020 Regular Council Meeting Minutes, Council Member Langley seconded, Roll Call was conducted, and Council voted with 6 yes votes to approve the minutes as read, motion was carried.

Council Member S. Grandstaff made a motion to accept the June 22nd, 2020 Council Meeting Minutes with changes, seconded by Council Member Petty, Roll Call was conducted, and Council voted with 6 yes votes to approve the minutes with changes, motion was carried.

**6) PRESENTATIONS/SPECIAL GUESTS**

**a. Franklin County Sheriff Report**

Deputy Hamilton reported to Council the findings from the speed trail on Decker and Commerce. From June 17th –June 23rd, when it was facing eastbound, there were 2,747 cars, with 173 were speeders, mostly in the evenings. From June 23rd – July 6th, facing westbound traffic there were 7,936, with 521 speeders, mostly in the evenings.

Council Member S. Grandstaff informed Council that she has received numerous complaints regarding a resident that has been going on to people’s properties, breaking into sheds, cutting padlocks off and putting his own. Deputy Hamilton will look into it.

**b. Hamilton Twp. Fire Department Report**

None, as the Fire Department was not present.

**7) NEW BUSINESS**

**a. ADMINISTRATIVE**

**i. Magnolia Trail Plan**

Mayor Ward went through Magnolia Trail plan from 2018, which discusses the plan for the trail – to complete and connect the three loops for outdoor recreation. Metroparks cleared the path for the loops two years ago, nothing has happened since. This is a focal point for the Administration. It will take time, effort, money and partners. She states that the Village cannot move forward without professional aid. It will be difficult for the Village to grow without these trails, and it will not be beneficial if the Village is left out of the discussion and development.

Council Member T. Grandstaff mentioned his concerns about paying for plans and not utilizing them.

**ii. Update on 55 Commerce**

Mayor Ward reminded Council of the bid for 55 Commerce at $5700. According to the bidders, 5 feet of the property being utilized by 51 Commerce is actually 55 Commerce. The house itself lies on the 55 Commerce, which will cause more issues because of setbacks when building a house.

Brian Nance, one of the bidders suggested that the owner of 51 Commerce buys the space that encroaches on 55 Commerce and requested a survey be done that changes the property line so it runs along the fence.

Council Member Tiller stated that Auditor page is not always accurate.

Brian Nance responded that even if that is true, the house is far over the line from the Auditors, and suggested that the bidders could receive a variance if the house was closer to the fence than the Zoning Code generally permits.

Mayor Ward asked the bidders what they specifically wanted.

John McJunkin, Brian Nance’s business partner and the other bidder stated they wanted a new survey to reflect 55 Commerce owns to the fence line, instead of where the building juts out currently, and for the Village to pay for it.

Fiscal Officer Hastings informed Council that they will need to pay for the survey, a new legal description, and recording fees.

**ii. Executive Session – Sale of Village Properties**

Council Member S. Grandstaff made a motion to go into Executive Session determining the Sale of Village Properties, seconded by Council Member Petty, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

Council Member Petty recused herself, and did not stay in the Council room for discussion.

Council Member S. Grandstaff made a motion to exit Executive Session, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried.

Mayor Ward explained to those not in the Executive Session that Solicitor Comek advised via telephone to extend the deadline for contract an additional 30 days to determine how much the fees will be, and to do some research. Solicitor Comek will meet with bidders McJunkin and Nance this upcoming Friday to discuss her findings.

Council Member T. Grandstaff said Solicitor Comek informed Council that these encroachment issues do happen occasionally, and the banks do lend out money even with these encroachment issues.

**b. VILLAGE REPORTS**

**i. MAYOR’S REPORT**

(See Mayor’s Report)

**ii. ADMINISTRATOR’S REPORT**

(See Administrator’s Report)

**iii. FISCAL OFFICER’S REPORT**

Fiscal Officer Hastings found a change needed in Ord 14-2020. *Adopting* isn’t correct, should be *accepting*.

Fiscal Officer Hastings went through the Fund Status.

**iv. MAINTENANCE REPORT**

Parks Maintenance Ricker informed Council that a vehicle that tore up the grass in Locke Meadow park a few months ago came back into the park a few days prior to Council. PM Ricker took plenty of pictures of the vehicle to compare and he got plenty of pictures of the vehicle.

**v. CODE ENFORCEMENT OFFICER**

Deputy Administrator Ricker went through the impending and current violations.

**c. COMMITTEE REPORTS**

**i. Economic Development Committee**

Council Member S. Grandstaff informed Council that the Committee discussed future goals for the Committee for this year – focusing on Magnolia Trail and Opening Vause Road. The Committee also discussed creating a proposal to send to the President of CRAA in order to help open Vause Road. The Committee made a list of individuals companies, and primary stakeholders to get their support for our projects. The Committee will also continue to work on the Community Action Plan.

**ii. Planning Commission**

Council Member Tiller informed Council that the Commission investigated all the violations that CEO Ricker brought to them. Council Member Tiller shared that Village Commissions and Committees should take the brunt of this type of local concerns, that way Council Meetings do not get bogged down with complaints from residents. Taking some properties to Environmental Court was tabled until the future notice.

**iii. Safety Committee**

Council Member Grandstaff informed Council that the Committee did not meet.

**8) PUBLIC COMMENTS**

Administrator McJunkin informed Council that one of the older cameras in Locke Meadow Park is cracked and has water damage.

Parks Maintenance Ricker talked with Connect You, the company that installed our new system. They gave several recommendations for replacements, ranging from $50-600 in price.

Mayor Ward suggested PM Ricker looks at the current views of the park, and see if there is a possibility to move a camera to a new spot without losing the field of vision.

Administrator McJunkin informed Council that the hydraulic lines blew in the back of the Dump truck. The UTV is also having issues. PM Ricker has been in contact with the business the Village purchased it from, and he suggests the Village trade the UTV for a new four wheeler. Because it’s a titled vehicle, the Village would need to sell it back, and the company is willing to give us a discount, so we would not be paying anything out of pocket.

After some discussion, Council suggested to PM Ricker to look into getting another UTV, either at the same or a higher price.

**9) READING OF ORDINANCES & RESOLUTIONS**

**a. First Reading**

**i.** Ordinance 16-2020 to become a Tree City USA Community

**ii.** Ordinance 17-2020 to establish the Village Planning Commission as the appellate review body for code enforcement violations

Council Member Langley made a motion to waive the 2nd and 3rd readings, seconded by Council Member S. Grandstaff, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

Council Member Petty made a motion for passage, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**iii.** Resolution 18-2020 for support of Ohio Erie Canal Southern Descent Heritage Trail

Council Member Tiller shared that the Locks are a good attraction, and a good thing to put money into.

Council Member Petty made a motion for passage, seconded by Council Member Langley, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**b. Second Reading**

**i.** Resolution 14-2020 to adopt the amounts and rates of the 2021 tax budget

Council Member S. Grandstaff made a motion to waive the 3rd reading, seconded by Council Member Crouse, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

Council Member S. Grandstaff made a motion for passage, seconded by Council Member Crouse, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**ii.** Ordinance 15-2020 to authorize the mayor or her designee to enter into agreement with American Structurepoint and pay $5K for park development for the enhancement of the Magnolia Trail

Council Member Petty made a motion to waive the 3rd reading, seconded by Council Member S. Grandstaff, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

Council Member S. Grandstaff made a motion for passage, seconded by Council Member Petty, Roll Call was conducted, and Council voted with 5 yes votes, (No from T. Grandstaff) motion was carried.

**c. Third Reading**

**i**. Resolution 09-2020 authorizing the continued participation of a contract administrative amendment between the village of Lockbourne, Franklin County, Ohio, and the Board of County Commissioners, Franklin County, Ohio/Franklin County Department of Economic Development & Planning regarding participation in the Franklin County, Ohio/Department of Housing and Urban Development (HUD) Entitlement Program and declaring an emergency

Council Member Petty made a motion for passage, seconded by Council Member T. Grandstaff, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**ii**. Ordinance 11-2020 adopting an application to rent the Community Building at 206 Vause

This was tabled until next the meeting.

Fiscal Officer Hastings shared that as she was reading she noticed some issues that needed to be double checked.

**d. Tabled Legislation**

There was no tabled legislation.

**10) UPCOMING COMMITTEE MEETINGS & EVENTS**

Mayor Ward presented the upcoming meetings and events.

**11) ADJOURNMENT**

Council Member S. Grandstaff made a motion to adjourn, seconded by Council Member Crouse, Roll Call was conducted and Council voted with 6 yes votes, motion was carried.

Adjourned at 9:28 p.m.

All formal actions of the Councilperson of the VILLAGE COUNCIL OF LOCKBOURNE, OH concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

Christie Ward, Mayor

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Rachel Ricker, Deputy Administrator

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