**VILLAGE OF LOCKBOURNE COUNCIL MEETING MINUTES**

August 24, 2020

**1) CALL TO ORDER**

Mayor Christie Ward called to order the Regular Council Meeting of August 24, 2020 at 7:02 p.m. at the Lockbourne Village Hall, 85 Commerce Street, Lockbourne, Ohio. Attending were Village Administrator Elizabeth Jane McJunkin, Deputy Administrator Rachel Ricker, Parks Maintenance Jeff Ricker and guest Sam Runta, Franklin County Auditor’s Office.

**2) PLEDGE OF ALLEGIANCE**

Mayor Ward led the assemblage in the Pledge of Allegiance.

**3) ROLL CALL**

Bobbi Crouse P

Tony Grandstaff P

Susan Grandstaff P

Tammy Langley P

Mary Petty P

James Tiller P

**4) PRESENTATIONS/SPECIAL GUESTS**

a. Sam Runta, Franklin County Auditor’s Office

Mr. Runta presented the Triennial Update. The Auditor’s Office has sent out letters to homeowners in the county to inform them of their homes’ value. There are opportunities for residents to appeal the valuation of their property. Many of the informal hearings will be digital, but there will be locations for those that need it to be face-to-face.

**5) NEW BUSINESS**

a. Communications Plan

Mayor Ward informed Council of the objectives, key audiences, and messaging of Village communications.

b. Rental of the Community Building

Council went through the draft of the rental agreement.

A discussion took place on using checks, credit cards, and squares. Fiscal Officer Hastings suggested using a financial portal on the website.

The Council discussed setting up a separate account with Huntington, so it does not cause issues with UAN. Fiscal Officer Hastings will investigate it.

c. Village Resource Handbook

Council and Staff continued to read through the Village Resource Handbook. Maintenance Ricker asked if the website could be one of the public places for the future.

 d. Maintenance Department

The UTV Council had decided to purchase will not be in stock until November, and the price will be increased by a few thousand. A discussion took place on purchasing a UTV. Council Member T. Grandstaff made a motion to purchase the original UTV Parks Maintenance Ricker suggested, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

A discussion took place on allotting more hours per month to Parks Maintenance Ricker, and it was decided to wait until another maintenance person is hired.

e. Old Schoolhouse

Administrator McJunkin asked Council what amount of propane to purchase for the Old Schoolhouse. When the tank gets moved, the Village will need to do a concrete pad, fence in the propane tank. Council Member T. Grandstaff suggested Council get a concrete slab when the sidewalk work is being done at the New Veteran’s park and the steps are being put in at the Old Schoolhouse.

**6) PUBLIC COMMENTS**

There were no public comments.

**7) READING OF ORDINANCES AND RESOLUTIONS**

 a. First Reading

There was no legislation in the first reading.

b. Second Reading

There was no legislation in the second reading.

c. Third Reading

 i. Ordinance 19-2020 declaring the building at 206 Vause Street to be a non-smoking facility

Council Member Petty made a motion for passage, seconded by Council Member S. Grandstaff, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

d. Tabled Legislation

i. Ordinance 11-2020 adopting an application to rent the community building at 206 Vause Street

Council Member S. Grandstaff made a motion for passage, seconded by Council Member Crouse, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

**8) OLD BUSINESS**

There was no old business.

**9) UPCOMING EVENTS AND MEETINGS**

Mayor Ward presented the upcoming meetings and events

**10) ADJOURNMENT**

Council Member Tony made a motion to adjourn, seconded by Council Member Bobbi, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

Adjourned at 8:45 p.m.

All formal actions of the Councilperson of the VILLAGE COUNCIL OF LOCKBOURNE, OH concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

Christie Ward, Mayor

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Rachel Ricker,   Deputy Administrator

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