**VILLAGE OF LOCKBOURNE COUNCIL MEETING MINUTES**

October 12, 2020

**1) CALL TO ORDER**

Mayor Christie Ward called to order the Regular Council Meeting, of October 12, 2020 at 7:01 p.m. at the Lockbourne Village Hall, 85 Commerce Street, Lockbourne, Ohio. Attending were Village Administrator Elizabeth Jane McJunkin, Fiscal Officer Wendy Hastings, Deputy Administrator Rachel Ricker, and guest Obetz Council Member Robert Kramer.

**2) PLEDGE OF ALLEGIANCE**

Mayor Ward led the assemblage in the Pledge of Allegiance.

**3) ROLL CALL**

Bobbi Crouse P

Tony Grandstaff P

Susan Grandstaff A

Tammy Langley P

Mary Petty P

James Tiller P

**4) APPROVE AGENDA** – **REVIEW & APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING OF SEPTEMBER 14, 2020 AND WORKING COUNCIL MEETING OF SEPTEMBER 28, 2020**

Council Member Langley made a motion to approve the minutes, seconded by Council Member Petty, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried.

**5) PRESENTATIONS/SPECIAL GUESTS**

**a. Franklin County Sheriff Report**

None, as the Deputy Sheriff was not present.

**b. Hamilton Twp. Fire Department Report**

None, as the Fire Department was not present.

**6) NEW BUSINESS**

**a. ADMINISTRATIVE**

**i. Staff, Council & RDL Christmas Party**

It was decided that the Staff Christmas Party will be cancelled this year.

**ii. Christmas Hop**

A discussion took place on what to do with the Christmas Hop. Options include cancelling everything, socially distanced caroling, and streaming on social media. It was decided to have the Christmas Tree lighting only, since it was outside and folks can socially distance.

**iii. AA Meetings at Village Office**

An Alcoholics Anonymous Group is looking to meet once a week for two hours. A discussion took place on where they could meet, and the safety concerns due to COVID-19. The Council room used to be a community center room, and parties occurred there. If the Council room is opened to them, it will have to be opened to other community groups.

Council Member T. Grandstaff suggested they use the 2nd floor of the old schoolhouse during renovations. There would have to be a contract in writing that would include COVID-19 cleaning and group restrictions.

Council Member Petty made a motion to for staff to investigate the use of the 2nd floor, if the Council room is not permissible to use, Council Member Crouse seconded, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried,

**iv. Renaming of Vause Street**

There are two Vause roads/streets in town. It has been suggested to change the one that leads to the Post Office to Moneypenny Lane. The only properties that would be affected is the Methodist church and the Old Schoolhouse. The Village would ask them if they would not mind the change.

Council Member T. Grandstaff wants to make sure to change if correctly with all those involved, including the recorder.

If the process is smooth, there could be others that are changed (Canal Road, Canal Street, Commerce street in two places.)

Staff will investigate the cost of changing with the Franklin County Recorder’s.

**v. Old Schoolhouse Open House**

Administrator McJunkin informed Council that the open house will allow people to filter people throughout the day. The first and second floors will be available to view, as well as the park design, photos of old classes and the renovations. Staff is putting together a flyer for rental.

The front door locks have had issues and the locksmith has been trying to fix it.

Shelly Company should be here this week to do the sidewalks in front of the Old Schoolhouse and the steps for the Old Schoolhouse.

Council Member T. Grandstaff suggested that the Village gets a banner for the open house to support them, and the others who have donated their time and resources.

**b. VILLAGE REPORTS**

**i. MAYOR’S REPORT**

(See Mayor’s Report)

Mayor Ward shared with Council that Columbus has contacted the Village with a survey of the next sewer project. The project is moving along, and they should be sending letters out to the residents who will be affected soon.

**ii. ADMINISTRATOR’S REPORT**

(See Administrator’s Report)

**iii. FISCAL OFFICER’S REPORT**

Fiscal Officer Hastings informed Council that those affected by OPERS and Social Security will hopefully get their refunds in November. Fiscal Officer Hastings will be meeting with UAN at the end of October to work everything out.

Fiscal Officer Hastings went through the Fund Status. She is starting to work on the temporary budget for 2021, and Committees and Commissions need to send her an email for their budget requests.

**iv. MAINTENANCE REPORT**

Administrator McJunkin informed Council that Parks Maintenance Ricker is currently painting the windows of the school.

**v. CODE ENFORCEMENT OFFICER**

Deputy Administrator Ricker went through the impending and current violations.

There was a discussion on suggested violations that are not being addressed, as Deputy Administrator Ricker cannot find any law that supports the claims that they are ordained violations.

**c. COMMITTEE REPORTS**

**i. Economic Development Committee**

Mayor Ward informed Council that the Committee did not meet.

**ii. Planning Commission**

Council Member Tiller informed Council that the Commission did not meet – cancelled due to sickness.

**iii. Safety Committee**

Council Member Grandstaff informed Council that the Committee is creating an Emergency Preparedness Plan. Next meeting is cancelled.

**7) PUBLIC COMMENTS**

There were no public comments.

**8) READING OF ORDINANCES & RESOLUTIONS**

**a. First Reading**

1. Resolution 22-2020 recognizing Stormwater Week (Oct 18 – 24, 2020)

Council Member T. Grandstaff made a motion to pass, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with five yes votes, motion was carried.

1. Resolution 23-2020 authorizing temporary 2021 appropriations

**b. Second Reading**

i. There was no legislation in the second reading.

**c. Third Reading**

i. There was no legislation in the third reading.

**d. Tabled Legislation**

i. There was no tabled legislation.

**9) UPCOMING COMMITTEE MEETINGS & EVENTS**

Mayor Ward presented the upcoming meetings and events.

**10) ADJOURNMENT**

Council Member Langley made a motion to adjourn, seconded by Council Member Crouse, Roll Call was conducted, and Council voted with 5 yes votes, motion was carried.

Adjourned at 8:09 p.m.

All formal actions of the Councilperson of the VILLAGE COUNCIL OF LOCKBOURNE, OH concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

Christie Ward, Mayor

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Rachel Ricker, Deputy Administrator

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