**VILLAGE OF LOCKBOURNE COUNCIL MEETING MINUTES**

February 22, 2021

**1) CALL TO ORDER**

Mayor Christie Ward called to order the Working Council Meeting of February 22, 2021 at 7:05 p.m. via Microsoft Teams Meeting. Attending were Village Administrator Elizabeth Jane McJunkin and Deputy Administrator Rachel Ricker.

**2) PLEDGE OF ALLEGIANCE**

Mayor Ward led the assemblage in the Pledge of Allegiance.

**3) ROLL CALL**

Bobbi Crouse P (Late)

Tony Grandstaff P

Susan Grandstaff P

Tammy Langley P

Mary Petty P

James Tiller P

**4) PRESENTATIONS/SPECIAL GUESTS**

There were no special guests.

**5) OLD BUSINESS**

The Safety Committee is investigating putting Wi-Fi at the Historical Hall. Council Member T. Grandstaff to find router for Historical Hall from Staples for staff to purchase.

Mayor Ward shared that Franklin County cannot take ownership of the building at 178 Commerce because the taxes are current. The water has been shut off and the electricity will be as well. Mayor Ward also shared that the County is taking 99 Williams to court regarding the citations on the property.

Administrator McJunkin requested Council to sign the three different bank reconciliations near their mailboxes when they come into the office to get their checks.

**6) NEW BUSINESS**

a. Rezoning of 19 Commerce

Council Member Tiller shared that the Planning Commission voted to rezone 19 Commerce from residential to commercial. Mayor Ward explained the process.

Council Member S. Grandstaff made a motion to schedule a public meeting to discuss the rezoning of 19 Commerce Street, seconded by Council Member Langley, Roll Call was conducted, and Council voted with 5 votes, motion was carried.

b. Village Resource Handbook

Council went through the Handbook – discussing boundaries, expectations of street repairs, stormwater, Parks, Buildings, and Village owned properties.

c. 2021 Projects

i. Locke Meadow Park Clean Up – Jeff Ricker

Mayor Ward shared that the Administrative Staff has been meeting with several stakeholders on the grants for the Locke Meadow Park and Magnolia Trail. American Structurepoint has been contracted for the grant application. There is a small park budget, but hopefully there will be no out of pocket Village expense.

Parks Maintenance Ricker needs to come up with a plan with possible contingencies including a), what can be done without the grants and b), what can be done in the meantime while we wait for the money.

Administrator McJunkin shared that there are new signs on the trail and two of the loops are marked.

ii. Relocation of Veterans Park – Rachel Ricker

Deputy Administrator Ricker went through her report.

Mayor Ward stated that in 2021, most of the money will be going to the Heritage Hall. She would prefer if Council focused more on the sidewalks and moving things over instead of purchasing the Gazebo and pergolas. Council Member T. Grandstaff thought that there was money put back for the Gazebo and other purchases for Veterans Park. Administrator McJunkin shared that there was $20,000 in the budget, with $10,000 coming as a donation from Council Member Crouse. Council Member Crouse shared that the family farm sold, and the money should be coming in April.

Council S. Grandstaff suggested that when the donation comes in from Council Member Crouse, the Village should purchase and install the gazebo before May.

iii. Renovation of Historical Hall – Jane McJunkin

Administrator McJunkin went through her report, discussing improvements made to both the first and second floors. There is a leak in the roof that needs addressed.

**7) PUBLIC COMMENTS**

**8) READING OF ORDINANCES & RESOLUTIONS**

a. First Reading

i. Ordinance 5-2021 to authorize the Mayor or her designee to extend the agreement with American Structurepoint Inc. to include grant applications for the Clean Ohio Fund Round 15, the ODNR Clean Ohio Trails Fund and the ODNR Recreational Trails Program for the enhancement of Locke Meadow Park and the Magnolia Trail and declare an emergency

Council Member Langley made a motion to waive the 2nd and 3rd readings, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

  Council Member Susan Grandstaff made a motion to pass, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

b. Second Reading

There was no legislation in the second reading.

c. Third Reading

There was no legislation in the third reading.

d. Tabled Legislation

There was no tabled legislation.

**9) UPCOMING EVENTS AND MEETINGS**

Mayor Ward presented the upcoming meetings and events.

Administrator McJunkin shared that the Heritage Society will be having a Fish Fry the 18th and 19th of March.

Council determined to have the Egg Hunt on April 3rd at the Historical Hall. After the Egg Hunt, the Easter Bunny will be driven through the Village and the township.

Mayor Ward shared that other municipalities are making plans for Memorial Day.

Council discussed going back to face-to-face meetings, and it was decided to try and meet at the Historical Hall while allowing the option of attending virtually if there is Wi-Fi at the Hall.

**10)  ADJOURNMENT**

Council Member Petty made a motion to adjourn, seconded by Council Member Tiller, Roll Call was conducted, and Council voted with 6 yes votes, motion was carried.

Adjourned at 8:20 p.m.

All formal actions of the Councilperson of the VILLAGE COUNCIL OF LOCKBOURNE, OH concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

Christie Ward, Mayor

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Rachel Ricker, Deputy Administrator

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**Action Items:**

**Council Member Petty** to send Mayor Ward her BMV registration information to get it changed from Columbus to Lockbourne.

**Administrative Staff** to research all alleys and vacated streets.

Administrative Staff to pull out eggs and Bunny costume from Historical Hall.

**PM Ricker** to come up with a plan with possible contingencies including a), what can be done without the grants and b), what can be done in the meantime while we wait for the money.

**DA Ricker** to reach out to two gazebo companies to determine how long it would take for shipping and installation to work out when the gazebo needs purchased to be ready for Memorial Day Parade.

**E. Rod Davisson** to reach back out to Mayor Ward regarding cleaning out ditch.

**Mayor Ward** to reach out to Shelly Co to determine when sidewalks are going in.

**Council Member T. Grandstaff** to find router for Historical Hall from Staples for staff to purchase.

**Council Member T. Grandstaff** to investigate potential generators for the Village.

**Council** to sign the three different bank reconciliations near their mailboxes when they come into the office to get their checks.