



Application for Solicitor / Peddler Permit

85 Commerce Street, Lockbourne, Ohio 43137 • Phone: (614) 491-3161 • Fax: (614) 491-8070
www.lockbourneohio.us

Please type or print all information

Part 1: Registration Information

NAME OF COMPANY / ORGANIZATION _____

Address _____

City, State, Zip _____

Phone _____ Fax Number _____

Website _____ Federal ID # _____

Organization is For Profit _____ Non-Profit _____ (attached copy of Tax Exempt Certificate)

NAME OF APPLICANT _____

Title _____ Length of Service _____

Social Security Number _____ Phone _____

Email Address _____

APPLICANT MUST PROVIDE VALID GOVERNMENT ISSUED PHOTO ID

NATURE AND CHARACTER OF GOODS TO BE SOLD OR SERVICES TO BE PROVIDED _____

PURPOSE OF FUNDS BE SOLICITED _____

SIGNATURE _____



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Part 2: Background History – FOR INDIVIDUAL

PLEASE PROVIDE ADDRESS(ES) FOR PRECEDING TWELVE (12) MONTHS _____

PLACES OF EMPLOYMENT FOR PRECEDING TWELVE (12) MONTHS (company name, address and position)

NAMES OF MUNICIPALITIES PREVIOUSLY SERVICED / SOLICITED

City / Village _____ State _____

City / Village _____ State _____

City / Village _____ State _____

City / Village _____ State _____

OFFICE USE ONLY

Solicitation Permit

Date _____

Name _____

Representing (company or organization) _____

Address (company or organization) _____

Not Approved _____ Approved _____

If approved, the above name representative has permission to solicit in the Village of Lockbourne, Ohio and has stated that he/she will abide by the rules as state in the Village of Lockbourne Ord # 202. Further, said representative will only be permitted to solicit on the date and during the hours specified below.

Date _____

Time (from) _____ am / pm (to) _____ am / pm

SIGNATURE _____



How to Obtain Solicitor / Peddler Permit from Lockbourne

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Jane McJunkin, Village Administrator

All information provided on this form will be kept confidential and is for use of verification by the Village of Lockbourne with regard to registration and/or licensure as a solicitor or peddler within the Village of Lockbourne.

For Religious or Charitable Organizations

No license shall be required for any person who acts as a canvasser on behalf of a religious or charitable organization if no donations or any other type of contributions are sought by the canvasser.

An organization which desires to place a number of peddlers or solicitors in the Village simultaneously may make a group application to cover all of them; however, separate registration certificates shall be issued to each or, in lieu of separate registration certificates, separation information cards shall be issued to each peddler or solicitor by the organization. Such information cards shall include, at a minimum:

1. The name of the organization
2. A description of the purpose of the peddling or solicitation
3. The period for which the registration certificate was issued
4. The name of the peddler or solicitor
5. A brief description of the peddler or solicitor, such as age, weight and height
6. The signature of the peddler or solicitor and an officer or official of the organization

A registration certificate shall be valid for no more than a one-year period. The registration certificate shall state the expiration date.

No fee shall be required for a registration certificate.

For All License Applications

If the Village Administrator determines after an investigation that the information furnished is correct, that the applicant proposes to engage in lawful commercial or professional enterprise and neither applicant nor the enterprise upon which the applicant proposes to engage constitutes a clear and present danger to the residents of the Village, a license shall be issued to the applicant, items which constitute a "clear and present danger" on the part of the applicant, its employees or agents shall include, but not be limited to the following: having a history or pattern of consumer complaints involving high pressure tactics, misrepresentations; violations of applicable consumer protection legislation; being the subject of enforcement actions brought by state or federal regulatory agencies; misleading consumers; deceptive trace practices; having a solicitor's license or similar permit denied or revoked by any state or local jurisdiction; and/or entering into settlement agreement regarding any of the foregoing with any state or local agency with jurisdiction over consumer protection related matters.

The license fees charged by the Village for the license shall be in accordance with the Village of Lockbourne Fee Schedule. All annual licenses issued under the provisions shall expire on December 31st in the year when issued. Other licenses shall expire on the date specified in the license.

CARRYING AND EXHIBITING LICENSE

The license issued under the provisions of this chapter shall be carried by any peddler or solicitor at all times when peddling or soliciting inside the corporate boundaries of the Village, and shall be exhibited to any person being solicited and, on request, to any police officer.

BUSINESS HOURS RESTRICTED

No person shall peddle, solicit or conduct market research door-to-door at dwelling houses or businesses at random, on sidewalks or streets, at public places, at private meeting places or in any other manner or place in the Village between 8:00 pm and 9:00 am, or on any Sunday or holiday unless the activities are part of an event sanctioned to include these activities, such as community-wide events, school events, or events sponsored by nationally or locally recognized charitable, civic or business organizations.

This section does not apply to invitees or national charitable corporations licensed to do business in Ohio with recognized periods for campaigns, provided the organizations have been licensed to solicit by the Village Administrator.

NOTICE PROHIBITING PEDDLERS OR SOLICITORS

- a) The owners or occupants of any residence or place of business may evidence a determination to refuse to receive any uninvited peddlers or solicitors by displaying a weatherproof card, decal or sign not less than three (3) inches by four (4) inches in size, nor more than one (1) square foot in total surface area upon or near the main entrance door to the residence or place of business, containing the words "No Peddlers or Solicitors Invited" with letters at least one-third (1/3) inch in height.
- b) No person shall go upon any premises and ring the doorbell, rap or knock upon any door, or create any sound in any other manner calculated to attract the attention of any occupant of such residence or place of business for the purpose of securing an audience with the occupants thereof and engage in peddling or solicitation in defiance of a notice displayed pursuant to subsection (a) hereof.

EMPLOYEE PEDDLERS TO BE LICENSED

No person shall be hired by another to sell goods, wares, food merchandise or services, or to canvass residents and businesses door-to-door unless such person so hired has been duly licensed.

LICENSE REVOCATION

Any license issued may be revoked at any time by the Village Administrator, if the licensee is guilty of fraud, misrepresentation or any unlawful act in connection with his business or applications.

PENALTY

Each day on which solicitation is conducted without registration or license shall constitute a separate and the person(s) shall be guilty of a misdemeanor of the fourth degree.

APPEALS

No information